

The Committee of the Whole met Tuesday December 1, 2009 at the village hall at 7:00 PM with Margaret Young, Ken Lindner, Todd Antony, Genny Eddy, Kristy Lunderville, Doreen Demaskie, Superintendent Randy Brown, Officer Cooper, Fire Chief Lunderville, Village MSA Engineers Clem Safranek and Nick Dums and Debra Green. Absent was Trustee Danielson.

1. **Call to Order** – 7:00 PM
2. **Vouchers:** were approved and signed.
3. **Delinquent List:** Demaskie moved, seconded by Lindner to approve as printed. Carried.
4. **2010 Caucus Date, re:** Lunderville moved, seconded by Eddy to set the 2010 Caucus date for January 5, 2010 at 6:45 PM. Carried.
5. **End of Year Gratuities:** Lindner moved, seconded by Lunderville to approve the employee end of year gratuities as follows: \$100.00 for full-time employees, fire and police department heads and \$50.00 for part-time employees. Carried.
6. **STH 95 Project Update:** MSA Engineer Nick Dums reported to the Committee on a phone conversation he had with Brad Byrom at the WisDOT regarding the mortar under the sanitary/manhole castings. He said that the WisDOT has ordered Zignego, the prime contractor, to replace the mortar under both the storm and sanitary manholes and the work is to be done next spring. He also said that though Zignego has been ordered to do the work, they still may file a claim to get reimbursed for the work.
7. **US12/STH27 WisDOT Project Update:** MSA Engineer Clem Safranek reported to the Committee that the bid date for this project is now December 2012 and the construction start date is spring 2013. Also, the US12/STH27 utility field work has been completed by MSA. Engineer Safranek then spoke about the DNR Safe-Drinking Water and Clean Water Fund grant applications and future municipal granting opportunities that could potentially help fund the municipal portion of the US12/STH27 WisDOT project.
8. **Village 2008-2012 Capital Improvement Plan (CIP) Amendment Approval:** Engineer Safranek presented to the Committee pages 7 and 8 of the 2008-2012 CIP, for approval. The updated pages include all of the sewer and water projects as were reviewed with Engineer Safranek at the November 3, 2009 Committee meeting and also includes the addition of the Charles Street water and sewer main looping and the well house radio controls. After review Lunderville moved, seconded by Antony to approve the adjustments made to pages 7 and 8 of the Village 2008-2012 CIP, to better qualify for municipal grants. Carried.
9. **Depot Saloon – Sewer Grease Assessment Report:** Village Engineer Clem Safranek summarized the grease problem at the Depot stating that nothing will fix the grease problem there, only pumping the grease will help. He further stated that the Village's existing sewer ordinance adequately defines the prohibition of "fats", oil or grease" over 100 parts per million from entering the Village's collection system. From the telephone conference and photo taken last week of the Depot Saloon Bar pump station; this limit is being exceeded. The Depot Saloon Bar grease trap seems to be bypassing a liquid form of a combined hot water/grease mixture through the sewer service and into the pumping station. Once the mixture is stored in the Village's pumping station the grease congeals and creates a floating layer of solid fat that cannot be discharged. Engineer Safranek's recommendation to the Committee is to direct Village Attorney Millis to prepare a letter of notice to the Depot Saloon Bar of "Improper Use" of the Village's sewer system. The letter should suggest that the Depot Saloon Bar review their grease trap operations with the supplier to verify the units cleaning procedure and operation. Presently the grease problem has the Village hiring a company to remove the floating grease cake on a quarterly basis for approximately \$100.00 per visit. The Village's ordinance does allow for the expenses to be charged to the Depot Saloon Bar. The goal of the notice is for the contaminant stream to be eliminated before the next scheduled three month clean-up. Lindner moved, seconded by Demaskie to direct Village Attorney Millis to prepare and mail a letter of notice to the Depot Saloon Bar as recommended by Village Engineer Safranek. "Aye", Lindner, Eddy, Antony, Demaskie and Young. "No", none. Abstained, Lunderville. Motion Carries. Engineers Safranek and Dums were then excused from the meeting at 8:03 pm.
10. **Communications with Village Maintenance:**
  - a. **Village Water Tower and Wells 3 & 4 - Radio Control Equipment:** Superintendent Brown reported that the radio equipment bid from Banner Engineering did not include the installation costs. This was tabled allow Superintendent Brown time to obtain information for the Trustees what the actual installation costs would be in addition to the Banner quote, and to contact LW Allen ask them to break down their radio control quote so it shows the equipment costs separate from the installation costs.
11. **Communications with Village Police Department:** Officer Cooper reported that repairs have been done to the squad and that he and Officer Hale are doing online training on the new MDC equipment that will be installed in the new squad. Citations and accident reports, and where they need to be routed to, will all be done electronically then. Officer Cooper also reported that the county officers will be using the village police office.
12. **Communications with Village Fire Department:** Chief Lunderville informed the Committee that he will be hosting a mutual aid meeting here at the village hall on January 21, 2010. Chief Lunderville also asked for approval to purchase a 12' infrared heater for the mule trailer. This will be placed on the December 8, 2009 Board agenda.
13. **Communications with Village President:** President Young spoke to Superintendent Brown regarding a couple of streetlights that were flickering on and off at night. Superintendent Brown said when the bulbs start to go, they will do that. He will replace the bulbs.
14. **Public Comment:** none.
15. **Adjournment:** Demaskie moved, seconded by Eddy to adjourn at 8:38 PM. Carried.

Respectfully submitted,

*Debra Green*, Clerk 12/04/09