

Special Assessments

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Sec. 3-2-1 Procedure for Obtaining Public Improvements.

(a) **Petition.**

- (1) Property owners desiring sewer, water, curb and gutter, sidewalk or street improvements should file a petition with the Village Clerk-Treasurer. Sample petitions are available at the office of the Village Clerk-Treasurer. Petitions should be on file with the Clerk-Treasurer before September 30th in order to be considered in the budget for the following year.
- (2) Normally the Village Board approves petitions which are signed by property owners who own over fifty percent (50%) of the frontage abutting the proposed improvement. However, the Village Board has authority to reject any petition and on its own motion, order a public improvement.
- (3) Where a property owner or group of property owners desire assessable improvements but can not obtain the necessary signatures to represent over fifty percent (50%) of the abutting frontage, they may request the extension of the service under the "Cost Advancement" policy of the Village of Merrilan. Such a request should be made by placing a letter on file with the Village Clerk-Treasurer. The letter should contain the same information required by the petition. The amount of construction authorized as a result of a petition is limited by the Village budget; additional work is delayed until funds are available.

- (b) **Initial Resolution.** Following receipt of a valid request for improvements, the Village Board will adopt an initial resolution indicating: